

**MINUTES OF THE  
NORTH TAHOE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS MEETING  
North Tahoe Community Conference Center  
8318 North Lake Boulevard, Kings Beach, CA 96143  
July 8, 2008**

**A. CALL TO ORDER – ROLL CALL - PLEDGE OF ALLEGIANCE**

President Lewis called the meeting to order at 12:06 PM Present were Directors Bergmann, Mooney, Daniels, Ferrell, and President Lewis. A quorum was established.

Staff present was General Manager/CEO Aaron, Public Works Director Schegg, Utility Operations Manager Hopkins, Parks and Facilities Manager Long, Conference Services Director Daniels, and Acting Clerk of the Board and Executive Assistant Lefrancois. Also present were Counsel Neil Eskind and Judy Friedman, Recording Secretary.

**B. REVIEW AGENDA**

The Board reserves the right to take items out of order.

**C. TIMED ITEMS**

**1. 12:05 PUBLIC COMMENTS**

There was no Public Comment.

**D. CONSENT CALENDAR**

**It was moved by Director Bergmann and seconded by Director Ferrell to approve the Consent Calendar. ROLL CALL VOTE: Ayes: Directors Mooney, Bergmann, Daniels, Ferrell, and President Lewis. Noes: None. Directors Bergmann and Mooney abstained from voting on any conflicts of interest noted on the Accounts Paid and Payable. Director Mooney abstained from voting on Item D1 and D4. Director Daniels abstained from voting on Item D8. Motion carried.**

The following actions were taken in the Consent Calendar:

1. The Board approved Accounts Paid in the amount of \$184,765.99 and Payable in the amount of \$370,672.75 for the period from June 11, 2008 to July 8, 2008
2. The Board approved the minutes of June 10, 2008 Board of Director's Meeting and June 24, 2008 Budget Workshop and Meeting as amended.
3. The Board approved Ordinance 374 – Update Conflict of Interest Code.
4. The Board approved Change Order #1 including a noise study, bathymetry mapping and a littoral drift and fisheries study for Tahoe Vista Recreation Area Phase II with Tieslau Civil Engineering.
5. The Board approved the 2007-2008 Budget Amendment for the Stag Drive Emergency Waterline Replacement in an amount not to exceed \$40,000.00.
6. The Board authorized Surplus Unit #7, 1974 Chevrolet Van with Closed Circuit Television Equipment
7. The Board adopted Resolution 2008-13 Delinquent Tax Roll Assessment.
8. The Board approved Resolution 2008-14 authorizing Direct Charges Related to the Community Facilities District Act 94-1 to be placed on the Placer County Tax Rolls allowing for collection of Measure C Property Tax.

**E. MANAGEMENT TEAM INFORMATIONAL UPDATES**

**1. General Manager/CEO**

General Manager Aaron met with Supervisor Kranz regarding Placer County funding for the Conference Center. An offer proposed by Placer County staff was considered, but not committed to at this time.

GM Aaron has heard from the attorney for the family that owns the land proposed for the Kingswood water tank location. Counsel Eskind is putting a package together for the family's consideration, noting the price and terms of an agreement and will continue to work toward a conclusion. There was a brief discussion and it was the consensus of the Board that Counsel and staff should continue to pursue that site. **ACTION: Public Works Director Schegg was asked to print a Power Point presentation on this project for the new Board members.**

GM Aaron suggested that in order to more efficiently use staff time, Committee Meetings be held on an as needed basis, rather than on a regular schedule. Discussion followed regarding the pros and cons of this suggestion and how best to implement it for the various Committees. **ACTION: GM Aaron will present an outline of this proposal at next month's meeting.** There was consensus that GM Aaron would use his discretion on convening meetings as needed and that the Recreation Commissioners be involved in the decision of how often they should meet.

## **2. Treasurer**

The reserves were discussed and Chief Financial Officer Marple noted that the report in the Board packets only addressed one component of the reserves.

## **3. Chief Financial Officer**

### **a. Review and Discuss Monthly Financial Statement through May 2008**

Specific portions of CFO Marple's report were clarified.

### **b. Monthly Labor Report**

There were no questions or comments.

## **4. Parks and Facilities Manager**

Parks and Facilities Manager Long reviewed the updated schedule for the Tahoe Vista Recreation Area Phase 2 work, outlining Tieslau's progress and timeframes. Director Bergmann asked about the Soccer Leagues and PFM Long explained the fees involved, noting the NTPUD will net approximately \$1000 from the program. It was noted that there are some significant depressions in the field. PFM Long has notified the contractor to make repairs, as the new turf is still under warrantee. PFM Long announced that approximately \$300 in parking fees was realized from the recent Disc Golf tournament.

## **5. Conference Services Director**

CFO Marple explained the anticipated \$15,000 from the North Lake Tahoe Resort Association.

## **6. Public Works Director**

Public Works Director Schegg reported that Unaccounted for Water is down 50 gallons/minute from last month's numbers. The crews are working with the correlator and making repairs as needed. Utility Operations Manager Hopkins reviewed the UAW.

## **7. Chief Engineer**

President Lewis asked about the status of the Sunset Pines project. PWD Schegg said that the owner and contractor have been told they could proceed to construction. The details of the agreement were reviewed.

## **8. Utility Operations Manager**

Details of UOM Hopkins' written report were reviewed.

## **9. Recreation and Parks Commission – Draft Minutes of June 25, 2008.**

There were no questions or comments.

## **10. President's Comments**

There were no questions or comments.

## **11. Director's Comments**

Director Mooney reported that the Finance Committee recommends not loaning money from the Sewer property tax revenue to Recreation. A plan is being developed to cut the recreation deficit in order not to have to make a loan to that fund. GM Aaron added that a variety of options are being considered and a plan will be presented for Board consideration.

## **12. TTSA Director's Report**

There were no questions or comments.

## **F. CLOSED SESSION AGENDA**

The Board convened Closed Session at 2:51 PM to consider:

**1. CONFERENCE WITH LABOR NEGOTIATOR – Section 54957.6**

**Agency Negotiators: Richard Whitmore, Liebert Cassidy Whitmore; Leon C. Schegg; Sandra Conroy, Larry Marple**

**Employee Organization: Stationary Engineers Local 39; Maintenance and Operations Unit and Accounting, Parks, Engineering, Conference and Clerical Unit.**

Closed session was over at 4:31 and Open Session was reconvened. There was no reportable action during Closed Session. However it was noted that the Board is generally favorably disposed with the proposed agreement and when the union ratifies the proposed agreement, the Board will schedule a special meeting to consider ratifying the agreement.

**G. NEW BUSINESS:**

**1. Customer Appeal: Marc Sabella, Property Owner at 248 Beaver Street**

The details of this appeal were discussed.

**It was moved by Director Mooney and seconded by Director Bergmann to deny Mr. Sabella's appeal. Motion carried unanimously.**

**2. Approve: Contract with Stationary Engineers Local 39 Two Units:**

**i. Maintenance and Operations**

**ii. Accounting, Parks, Engineering, Conference and Clerical Unit.**

This item was continued pending the union ratifying the proposed agreement

**3. Approve: Position Reclassification in Operations from Construction Inspector to Utility Supervisor.**

GM Aaron explained that UOM Hopkins is taking a six-month leave and there is a need for oversight in field operations while he is gone, as well as a permanent position. Staff recommends that this be a Management Class position. The job posting included in the Board packets was reviewed.

**It was moved by Director Daniels and seconded by Director Ferrell to approve the reclassification per staff recommendation. Motion carried unanimously.**

**H. OLD BUSINESS**

**1. Review for Consideration: Transition Plan for North Tahoe Community Conference Center.**

The Transition Plan that was included in the Board packets was reviewed and discussion followed. It was noted that the document offers options and that Board input is being requested in order for staff to develop a more specific plan. The Board considered potential uses of the facility, marketing, sales, and operations options, expenses and funding sources. **ACTION: Staff was directed to present a more definitive plan for Board consideration, including various scenarios and budget numbers.**

**I. CORRESPONDENCE**

The Board reviewed all correspondence.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 4:24 PM. The next scheduled meeting of the NTPUD Board of Directors is Tuesday, August 12, 2008 at 9:00 AM.

Respectfully submitted,

Judy Friedman, Recording Secretary

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